

Commissioners:

JEFF C. WHEELAND  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

TONY R. MUSSARE  
*Secretary*



ANN M. GEHRET  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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www.lyco.org  
county.commissioners@lyco.org

**Minutes of the Meeting of  
October 9, 2014  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Wheeland - Present  
Commissioner Larson - Present  
Commissioner Mussare - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 APPROVE NUTRIENT CREDIT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Snyder for Nutrient credits.
- 2.2 APPROVE NUTRIENT CREDIT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Plaxton for Nutrient credits.
- 2.3 APPROVE NUTRIENT CREDIT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Bosh for Nutrient credits.

- 2.4 APPROVE NUTRIENT CREDIT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Sherman for Nutrient credits.
- 2.5 APPROVE NUTRIENT CREDIT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Miller for Nutrient credits.
- 2.6 APPROVE 5 COUNTY DISPOSAL AGREEMENT WITH LAUREL HIGHLANDS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved five county municipal waste processing/disposal capacity agreement with Laurel Highlands.
- 2.7 APPROVE 5 COUNTY DISPOSAL AGREEMENT WITH SOUTHERN ALLEGHENY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved five county municipal waste processing/disposal capacity agreement with Southern Allegheny.
- 2.8 APPROVE JPO GRANT IN AID FINANCIAL STATEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Juvenile Probation Services Grant in Aid Financial Statement.
- 2.9 APPROVE TERMINATION AGREEMENT WITH LCWSA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved termination agreement with the Lycoming County Water and Sewer Authority.
- 2.10 APPROVE PSA WITH B.A. MEIXEL ELECTRICAL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with B.A. Meixel Electrical Inc. for the lighting retrofit conversion (Inside Yard Wall Packs) at the prison in the amount of \$3,058.25.
- 2.11 APPROVE PSA WITH B.A. MEIXEL ELECTRICAL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with B.A. Meixel Electrical Inc. for the lighting retrofit conversion (Exterior Bollard) at the prison in the amount of \$3,300.00.
- 2.12 APPROVE PSA WITH B.A. MEIXEL ELECTRICAL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with B.A. Meixel Electrical Inc. for the lighting retrofit conversion (Main and back lots Shoebox) at the prison in the amount of \$5,600.00.
- 2.13 APPROVE PSA WITH B.A. MEIXEL ELECTRICAL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

agreement with B.A. Meixel Electrical Inc. for the lighting retrofit conversion (Exterior Wall Packs) at the prison in the amount of \$6,800.00.

*Mr. Wheeland recessed the Commissioners' Meeting at 10:12 a.m.*

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 COLLECTIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the promotion of Curtis M. Loudenslager to Enforcement Officer - Pay grade 9 - \$21.08/hour effective 10/26/14.
- 3.3 RMS - RESOURCE RECOVERY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the full time replacement of Michelle L. Egli to Clerk III - Pay grade 4 - \$14.943628/hour effective 12/7/14.
- 3.4 RMS - TRANSFER STATION - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the reclassification of Sharon R. Bailey to Clerk III/ Weighmaster - Pay grade 4 - \$15.237302/hour effective 10/12/14.
- 3.5 PROTHONOTARY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Dale E. Schenck as full time Clerk I - Pay grade 2 - \$11.44/hour effective 10/13/14.
- 3.6 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the reclassification Of Peter D. Trapkus as full time Resident Supervisor - Pay grade 6 - \$16.10/hour effective 10/12/14.
- 3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:14 a.m.

*Mr. Wheeland reconvened the Commissioners' Meeting at 10:14 a.m.*

### **5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Mya Toon announced Lycoming County is requesting bids for sale of 19 steers.

5.2 Mya Toon announced Lycoming County is requesting bids for bread products.

5.3 Mya Toon announced Lycoming County is requesting bids for entry vestibule and masonry work.

**6.0 PUBLIC COMMENT.** Mr. Wheeland opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, October 14, 2014.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:15 a.m.